**Public notice is given for a Meeting of Broadwell Parish Council to be held on Wednesday 28th October 2020 by Zoom call at 7.30pm**

**To all Members of the Council:**

You are hereby summoned to a meeting of Broadwell Parish Council to be held online on Wednesday 28th October 2020 at 7.30pm for the purpose of transacting the following business:

*Members of the public are welcome to attend and may address the council during agenda item 1*

Tony Leonard, Chair

**AGENDA**

28th October 2020

1. To receive comments and concerns from members of the public.
2. To receive and consider apologies for absence.
3. To approve the minutes of the last Parish Council meeting.
4. To receive any reports in relation to minutes.
5. To declare​ ​any interests in items on the agenda (Localism Act 2011).
6. To receive reports from District and County Councillors.
7. To review outcome of statutory notices for the two parish councillor vacancies and agree next steps.
8. To welcome Debbie Braiden to the role of parish clerk, review handover process and agree any necessary actions.
9. To provide an update to outstanding Highway matters, including trees, PROW and:
   1. Wall outside Vine House on Church Hill Broadwell.
   2. Options and respective costs of potential traffic calming measures.
   3. Water run-off down the road from kennel lane towards the ford.
   4. Issues arising from and possible mitigation of waterways in the village.
10. To receive an update on the Flood Plan.
11. To receive an update on the playground equipment.
12. Finance – to discuss and approve the following:
    1. Update on annual audit and next actions
    2. Accounts and bank reconciliation
    3. To Approve Payments due and note receipts
13. Planning: To consider any planning applications received  
    To note any planning applications decisions received
14. To note any correspondence received and decide actions, if any
15. Matters Arising - For Information Only*.*